

HNWS Regular Board Meeting Agenda
August 20, 2019 – 6:00 PM

6:00 PM: Call Meeting to Order – Board President Mike Kennedy

- PRAYER
- PLEDGE OF ALLEGIANCE
- ANNOUNCE QUORUM (4 Required)

Approval of Minutes and Transcripts

Approve the minutes and transcripts from the July 16th HNWS BOD Regular Meeting.

Approval of Memberships

Approve July New Memberships (424), Cancelled Memberships (389) & Transfers (0).

ADMINISTRATIVE – President Kennedy

1. Finance – Review of the July 2019 Financial Statements – Rob Williamson

Description: Presentation of the July financials for HNWS and MESI.

Fiscal Impact: N/A

Legal Review: N/A

Staff Recommendation: Approve July financial statements.

2. 2019 Employee Group Insurance Renewal – Rob Williamson

Description: 2019/20 Employee Group Insurance for all entities are up for renewal October 1, 2019 (Disability, Life, Vision, Dental and Health).

Fiscal Impact: No impact in FY2019.

Legal Review: N/A

Staff Recommendation: Approve the 2019/20 Employee Group Insurance for all entities as presented.

3. Transfer Reserves and Operations Accounts to Ameris Bank – Rob Williamson

Description: During the May 21, 2019 Board meeting, the Board identified thirteen priorities. One of those Board priorities was to better protect the company by reevaluating and reducing credit risk. Ameris Bank will allow HNWS to better protect deposits while maintaining current interest income.

Fiscal Impact: Interest income percentage earned remains unchanged. However, all funds would now be FDIC insured by a bank with an A rating.

Legal Review: N/A

Staff Recommendation: Approval to transfer the banking relationship to Ameris Bank and direct CEO to sign all related documents.

4. The Grey Tap Room Impact Fee Review – Rob Williamson

Description: During the March 2018 Board meeting, staff was directed to review the water usage for the applicant and determine if any adjustments to the impact fee are warranted.

Fiscal Impact: N/A

Legal Review: N/A

Staff Recommendation: The impact fees collected to date do not require additional fees to be assessed at this time.

5. HNWS 2020 Board Election – Rob Williamson

Description: Discussion of HNWS 2020 Board Election to include election documents, election calendar and consideration of convening a canvassing committee.

Fiscal Impact: N/A

Legal Review: N/A

Staff Recommendation: Approval of 2020 election documents and canvassing Board representatives.

6. Effluent Disposal Capacity Update – Rob Williamson

Description: Update to the Board on the ongoing efforts to increase effluent disposal capacity.

Fiscal Impact: N/A

Legal Review: N/A

Staff Recommendation: Information only.

PERSONNEL COMMITTEE – Director Harper

GOLF COMMITTEE – Director Terasa

1. THE CLUB AT HIDDEN CREEK GM Report – Cindy Callen

Description: Cindy presents a review of the July financials and updates the Board on The Club at Hidden Creek related activities.

Fiscal Impact: N/A

Legal Review: N/A

Staff Recommendation: Approve July financial statements.

ENGINEERING – Phil Phillips

1. Monthly Operations Report – Phil Phillips

Description: Operations status update.

Fiscal Impact: N/A

Legal Review: N/A

Staff Recommendation: Information only.

2. Clarifier #4 – Cory Snyder

Description: Project status update.

Fiscal Impact: N/A

Legal Review: N/A

Staff Recommendation: Information only.

3. Raven Lining Clarifiers #1-3

Description: Request to apply Raven Lining for clarifiers 1, 2 & 3.

Fiscal Impact: \$93,765.00 from unrestricted capital reserves.

Legal Review: N/A

Staff Recommendation: Approve award to Pensacola Concrete in the amount of \$93,765.00 for installation of Raven Lining for clarifiers 1, 2 and 3 as presented.

Member Forum

Adjourn Meeting

The next HNWS Board meeting is scheduled for September 17, 2019 at 6PM.

Meeting Announcements:

- “Audio and video recorders in use”
 - “Please silence all cell phones”
 - “If anyone would like to address the board, please sign up on the MEMBER FORUM SIGN- UP SHEET”
-