

SRCHNWS Regular Board Meeting Agenda  
September 17, 2019 – 6:00 PM

**6:00 PM: Call Meeting to Order – Board President Mike Kennedy**

- PRAYER
- PLEDGE OF ALLEGIANCE
- ANNOUNCE QUORUM (4 Required)

**Approval of Minutes and Transcripts**

Approve the minutes and transcripts from the August 20<sup>th</sup> HNWS BOD Regular Meeting and August 27<sup>th</sup> Personnel Meeting.

**Approval of Memberships**

Approve August New Memberships (393), Cancelled Memberships (377) & Transfers (4).

**ADMINISTRATIVE – President Kennedy**

**1. Finance – Review of the August 2019 Financial Statements – Rob Williamson**

**Description:** Presentation of the August financials for HNWS and MESI.

**Fiscal Impact:** N/A

**Legal Review:** N/A

**Staff Recommendation:** Approve August financial statements.

**2. New Member Application – Rob Williamson**

**Description:** During the March Board meeting staff was directed to review the New Member Application Form and process, then suggest improvements. Currently, twenty-nine different application forms exist. In an effort to streamline the process, facilitate offering an online registration option, and improve productivity, the consolidation of applications into one form was completed.

**Fiscal Impact:** N/A

**Legal Review:** Completed

**Staff Recommendation:** Approval to use the New Member Application as presented.

**3. Water Tank #1 Lease vs. Management Agreement**

**Description:** Discussion to enter into a lease agreement with AT&T for Tank 1 or enter into a cell carrier management agreement to lease water tanks for antenna space.

**Fiscal Impact:** No impact in FY2019.

**Legal Review:** Pending

**Staff Recommendation:** Approve Utility Services Management Agreement and direct CEO to sign all related documents.

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#### **4. SRC – HNWS Memorandum of Agreement**

**Description:** Discussion of the draft Memorandum of Agreement with Santa Rosa County.

**Fiscal Impact:** N/A

**Legal Review:** Completed by outside counsel Will Dunaway.

**Staff Recommendation:** Approval to forward draft MOA and cover letter to Santa Rosa County.

**PERSONNEL COMMITTEE** – Director Harper

**GOLF COMMITTEE** – Director Terasa

#### **THE CLUB AT HIDDEN CREEK**

##### **1. GM Report** – Cindy Callen

**Description:** Cindy presents a review of the August financials and updates the Board on The Club at Hidden Creek related activities.

**Fiscal Impact:** N/A

**Legal Review:** N/A

**Staff Recommendation:** Approve August financial statements.

**ENGINEERING** – Phil Phillips

##### **1. Monthly Operations Report** – Phil Phillips

**Description:** Operations status update.

**Fiscal Impact:** N/A

**Legal Review:** N/A

**Staff Recommendation:** Information only.

##### **2. Clarifier #4** – Cory Snyder

**Description:** Project status update.

**Fiscal Impact:** N/A

**Legal Review:** N/A

**Staff Recommendation:** Information only.

**Member Forum**

**Adjourn Meeting**

*The next HNWS Board meeting is scheduled for October 15, 2019 at 6PM.*

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## **Meeting Announcements:**

- “Audio and video recorders in use”
  - “Please silence all cell phones”
  - “If anyone would like to address the board, please sign up on the MEMBER FORUM SIGN- UP SHEET”
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