

**NOTICE OF ANNUAL MEETING
AND
REQUEST FOR PROXY OR BALLOT**

November 30, 2020

Dear HNWS Member:

The annual meeting of the Holley-Navarre Water System, Inc., has been called for January 19, 2021 at 7:00 A.M. to initiate voting in the Board Room at the Corporate Headquarters. The final candidate slate will be announced, and the meeting will immediately be recessed for voting of the members. Voting will be conducted in the Holley-Navarre Water System Board Room from 7:30 A.M. to 7:00 P.M. The meeting will be called out of recess at 7:00 P.M. to present annual reports, conduct business, and to announce the results of the election.

One of the items of business at this year's annual meeting will be the election of three Directors. We have a total of seven Directors serving staggered 3-year terms. This year, three of the seven Directors' terms have expired, with two serving 3-year terms and one serving a 1-year term. These Directors are Daryl Lynchard, William Goulet and Mark Miller.

If for any reason you are unable to attend the annual meeting to be held on January 19, 2021, the Directors of the Corporation respectfully request that you vote by Absentee Ballot or appoint a member of your choice to serve as your proxy to vote. Please contact Holley-Navarre Water System by calling (850) 939-2427 ext 237 or by email at election@hnws-fl.com to request an Absentee Ballot or Proxy or make your request in person between 7 A.M. - 4 P.M. Monday - Friday. If requesting by email, please include the service address and either name or account number in the subject line **and** in the body of email.

The Absentee Ballot and Proxy must be received by Holley-Navarre Water System Headquarters no later than 4:00 P.M., January 8, 2021 for your vote to count.

By assigning your proxy to someone else, you are giving them the authority to vote for a candidate of their choice. The following candidates are running for election to the Board of Directors in 2021: Joseph Campbell, Mark Miller, Eric Sgarlata and William Thiel.

HNWS accepts no responsibility for lost, stolen, damaged, or late proxies / absentee ballots.



Should you have any questions concerning this letter, the proxy process, or Holley-Navarre Water System, Inc., please contact me at 850-939-2427.

Sincerely,



Daryl Lynchard
CEO

/bc

2020 Board of Directors

James Dabney
William J Goulet
Mike Kennedy
Daryl Lynchard
Mark Miller
Grant Summers
Fred Terasa

Important Notice: All voting Corporations must provide an authorization letter or resolution which states who will be its voting representative. The authorization letter or resolution must be signed by a Corporate Officer and submitted to the Holley-Navarre Water System, Inc. by 4:00 P.M. on January 8, 2021. Those Corporations that do not provide this information will not be allowed to vote on January 19, 2021.

